

## BROMHAM PARISH COUNCIL

Minutes of Meeting held in Bromham Clubhouse

8<sup>th</sup> January 2024

Final amended.

**Councillors Present:** Peter Paget (PP), Jim Butler (JB), Jonathon Seed (JS), Peter Hindle (PH), Cary Thompson (CT), Adam Collins (AC), Kate White (KW)

**Plus:** Laura Mayes MP (LM), Valerie Fergus Clerk, (VF) 9 members of the public.

The meeting was recorded, and minutes taken by Valerie Fergus, Parish Clerk.

The meeting was chaired by Peter Paget.

Meeting commenced at 7.30pm

No.	Agenda Item.	Action
1	<b>Apologies:</b> Adam Slusarczyk, Jean Collens, Phil Collins, Keith Mahoney, Sam Paget.	
2	<b>Parishioners 10mins.</b> 2 Speakers. <ul style="list-style-type: none"><li>• Edward Skinner of St. Edith's Marsh – reporting on excessive flooding which reached his home. Possible cause blocked pipe running under the road, question - who's responsibility is it and any mitigation? JS advised reporting on MyWilts app, ordering intelligent sandbags to protect property. Landowners' responsibility. Parish Council (PC) to put Flood Plan together which will gain support &amp; help from Wiltshire Council.</li><li>• Christine Wilson – resident of Hawkstreet opposite 64, Hawkstreet. Reporting on the solid wooden gates which have been erected rather than the 5 bar wooden gate which had been given previous planning approval. Also commented on very large lorries making frequent deliveries, blocking the road and breaking down grass banks. Summary – they have abused many of the PP regulations. LM is aware and has brought to the attention of the enforcement officer. Requested PC to object to current PP application to make adjustments to the original PP for the 5-bar wooden gate. Acknowledged the abuse of regulations.</li></ul>	
3	<b>Agree the minutes</b> from PC meeting 11/12/23 All present in favour. Accepted and Signed.	
4	<b>Laura Mayes Update.</b> <ul style="list-style-type: none"><li>• Had meeting with Andy Cadwallader with a long list of outstanding items.<ul style="list-style-type: none"><li>◦ Excessive water at Yard Lane, Hawkstreet, New Road/Durlett Road. Arranged for gullies in those areas to be jetted with water.</li><li>◦ Reiterated the need for Bromham to have a flood plan in place and to meet with landowners to ensure they take responsibility. Preventative work needs to take place now as flooding will doubtless be an ongoing issue.</li></ul></li><li>• Trees at Battle House. - Trees have been inspected and deemed not to currently be causing an obstruction or hazard to highway users so Wiltshire Council local Highway authority cannot require the landowner to carry out any work on the trees.<ul style="list-style-type: none"><li>◦ Point raised by PP; the trees are obstructing the light which is the main issue. LM to contact landowner to request tree is cut to clear the area around the light. JB expressed concern about the tree falling and taking the wall down with it, causing possible disastrous results.</li></ul></li><li>• No updates on travellers' court case – barristers still pushing for a judgement.</li></ul>	LM
5	<b>Updates on matters raised at previous meeting.</b> <ul style="list-style-type: none"><li>• Wyatts Lake – Pump seems to be working well but Wiltshire council plan to lay pipes still going ahead.</li><li>• Dog bins – no update</li><li>• Chittoe Heath – no update</li><li>• First Aid Course – booked for the 08/02/24 - 6.30 – 8.30pm, number of villagers expressed an interest, course can take up to 20 people. Request for PC to cover cost of Clubhouse hire, PP agreed.</li><li>• Pavilion clock – work ongoing.</li></ul>	



	<ul style="list-style-type: none"> <li>• JS sought assurance that the plans already put forward by the PC and Village would not be changed. Graham Pritchard (GP) stated that a condition of the COF grant is that the plans go forward unchanged.</li> <li>• Further clarity sought on item 2 - this, in part, relates to the current presence of the SCMC. A requirement of the COF is that only one Charity can be involved in the building project. It is recommended that the SCMC apply to the Charity Commission Scheme to dissolve. The role of the SCMC to manage the Social Centre is now no longer relevant as there is no longer a Social Centre to manage therefore the SCMC no longer has a purpose.</li> <li>• Charity Law dictates that a charity has to follow their original purpose and when that purpose has gone, they no longer have a role or interest in the Social Centre.</li> <li>• They will then become a subcommittee of the PC with the same structure as before – 4 elected members, 9 representatives of specific Village Organisations and no more than 3 co-opted members. They will be required to hold an AGM every March.</li> <li>• The PC will organise funds for this subcommittee and mirror the funds they currently have. As a subcommittee they can continue to run the Club House as they are now.</li> <li>• The dissolution of the SCMC will ensure that they have no interest or claim of the assets of the Social Centre which will enable the building of Bromham Community Hub to move forwards.</li> <li>• It was reiterated that with the SCMC continuing the COF grant would be withdrawn.</li> </ul> <p><b>PROPOSAL</b> – The Parish Council recommends that the Social Centre Charity Trustees give instruction to a solicitor to write to the Charity Commission to dissolve the Social Centre Charity and to transfer all assets to Bromham Community Hub.</p> <p>The 'SCMC' will continue as a Subcommittee of the Parish Council with the same structure – 4 elected members, 9 representatives of specific Village organisations and no more than 3 co-opted members. Funding will be organised through the Parish Council. They will hold an AGM every March.</p> <p>Parish Council will transfer £375,000 in an initial tranche with a commitment to provide further funds when requested by the Community Hub CIO.</p> <p>Proposed JB, Seconded CT. <b>RESOLVED</b> by unanimous vote.</p> <p>Actions to be taken.</p> <ul style="list-style-type: none"> <li>• Draft Lease has been drawn up &amp; confirmed by Solicitor.</li> <li>• SCMC need to be contacted with the proposal to dissolve.</li> <li>• Document to be drawn up for presentation at SCMC meeting 22/01/24.</li> <li>• Confirmation in writing from PC to Bromham Community Hub in response to their requests.</li> </ul>	<p>KW</p> <p>JB VF</p>
9	<p><b>Future Agenda Items.</b></p> <ul style="list-style-type: none"> <li>• Annual review of Parish Policies to be put in place.</li> </ul>	
10	<p><b>Planning Permissions.</b></p> <ul style="list-style-type: none"> <li>• Abbotswood Farm – <b>Proposal</b> - Object on the grounds of not enough information provided to make a decision. Prop KW, Sec CT. <b>Resolved.</b></li> <li>• 64 Hawkstreet – <b>Proposal</b> - Object on the grounds of receipt of many complaints from Parishioners. Prop CT, Sec JS <b>Resolved</b> unanimously.</li> </ul>	<p>VF</p> <p>VF</p>
11	<p><b>Finance/Precept/Clerks Gratuity</b></p> <ul style="list-style-type: none"> <li>• Precept figure needs to be reconsidered to take into account a possible claim being made by former PC Clerk. Funds are available to cover Clerk's Gratuity but if the claim for constructive dismissal is successful the PC will not have the funds available for a possible circa £20,000 payment. Insurance cover in place for PC legal costs.</li> <li>• Additional funds to be put in place in the event of a successful claim, if unsuccessful the surplus funds will be carried forward to next Precept which will reduce the figure to be submitted.</li> <li>• If Precept is increased to £62,000 this will raise Band D to £80.66</li> </ul> <p><b>Proposal</b> - To increase the Precept to £62,000 Prop KW, Sec JB <b>Resolved</b> unanimously.</p>	<p>VF</p>

	<p><b>Finance –</b></p> <ul style="list-style-type: none"> <li>• KW read out Payments to be made by faster payment – agreed.</li> <li>• Request for 'Buy a Brick' funds of £2500 be transferred to Community Hub account. Agreed.</li> <li>• Balance in Current Acct. £27,500, Balance in Savings Acct. £818,000 including monies in various additional accts.</li> <li>• Confirmation of the transfer of £375,000 to Community Hub Account. To be dealt with soonest – Agreed.</li> <li>• Allotment rental payments – added to current account.</li> </ul>	KW KW KW
12	<p><b>Urgent Parish Business.</b></p> <ul style="list-style-type: none"> <li>• Review of Model Standing Orders – moved to next PC Meeting.</li> <li>• Land up for lease – Ongoing – still needs more clarity.</li> <li>• Clerks phone – suggested budget of £300 for refurbished iPhone and sim only deal under £10 per month. Agreed.</li> </ul>	
13	<p><b>Any other business.</b></p> <ul style="list-style-type: none"> <li>• JS – Would like to make it clear that we have public participation in PC meetings and that Councillors should not be subject to parishioners having a go on individual matters after the PC meeting. More than happy to arrange a meeting if further discussion is requested but too often councillors have been subjected to verbal abuse after a meeting. Parishioners have the opportunity to speak during the meeting. Should any individuals continue to act in this way the PC should consider not allowing them to attend any future meetings.</li> </ul>	
14	<p><b>Meeting closed 9.40pm. Next meeting confirmed 5<sup>th</sup> February.</b></p>	

**Amendment – Payments read out at meeting.**

**Bromham Parish Council**

**List of Faster Payments agreed at the meeting on 8<sup>th</sup> January 2024**

Wildwood Ecology £2408.64

SPS £ 19.80

E Brown salary (hours not yet received) Est £ 320.00 actual £301

V Fergus salary £912.60

Chairmans Fund £350.00

Defibrillator Battery £357.00

Stu Nash £378.00

Bawdens £206.17

Grist £165.83

Microsoft Suite for clerk laptop £ 59.99

Devizes Fire Protection £ 59.94