

SOCIAL CENTRE REBUILD COMMITTEE

Meeting 24/08/21 at 7pm at the Bromham Clubhouse

PRESENT-

Committee Members: Jonathon Seed, Peter Paget, Adam Dempsey, Keith Mahoney, Phil Dyke, Pete Davis, Sue Wilkinson, Jim Butler, Neil Davidson, Peter Hindle, Adam Slusarczyk, Stacey Wall, Malcom Turner, Neil Davidson.

Not Present: Adam Collins

Various members of the community also present, and were given time at the beginning to raise any issues or queries with the committee.

Welcome Sue Wilkinson and Stacey Wall to the Committee

We are a sub committee of the Parish Council and therefore have to operate under PC rules. We also have to limit our membership to our PC Terms of Reference

That means that whilst we meet in public we set aside the first 15 minutes of a meeting for public engagement.

I would lie to make clear that no decisions have or will be made in the content of the new building until all village views have been received and assessed.

Given the limitations of space we will ask appointed committee members to sit at the table alongside any with reports and work they are doing and others in attendance to sit in the seats arranged to the rear of the tables.

1.Minutes of last meeting

- Proposed - AD
- Secoded by - KM

2.Update – JS

- Progress on demolition and building
 - Demolition almost complete
 - Fencing owned by PC, will be kept up and moved back to allow car park to be used.
 - Need to secure sheds and storage plus cut grass in gardens
- Insurance issues
 - Renewal taking place, discussion on values.
 - Legal claim initiated lead by Ross Phillips
 - Insurances to be looked into for the temporary cabins car park, football club?
To be checked by PP.
 - Need our own claim against the roofers.
 - Looking into employing our own legal team to act in our best interests.
 - PD to ask a QS to provide a more accurate rebuild cost based on the square footage, original drawings have been provided.
- Communications
 - PR, paper Weds (Jim and Sam)
 - Survey and Hoot
 - Need all to help make clear what our committee is doing

3. Social Centre Committee Report

- Clubhouse Grant
 - Clubhouse grant £4k to PC for building
- Bookings
 - Some confusion on roles and responsibilities between the social centre committee and rebuild committee with regards bookings, this has now been resolved. SP.
- Cleaning
 - Social Centre Cleaner has been engaged, starting on the 1st September. PD
- Utilities
 - Rates? PD to check.
 - Water (metered), Electricity and sewage bills.
 - Grounds maintenance, Grass cutting and car park
 - Mail
 - Defibrillator
 - Heating???
 - Telephone, BT £350.00 +VAT for a survey (30 Day lead time).

6. Clubhouse Report

- Area Board grant submitted for £5k, thanks to Jacqui Davidson and Sam Paget
- Work to date
 - Carpet cleaning thanks to Sue Wilkinson
 - Heating and hot water thanks to Neil Davidson
 - Thanks to Wednesday Club for the work they've done on the clubhouse.
 - ND to get electrical certificates.
 - Thanks to Simon and Sue Dicks for repainting the clubhouse.
 - Emptying of bins, twice a month.
 - PAT Testing to be completed by ND.
 - Fire testing done, fire extinguishers donated.
 - Cups and Saucers were donated, thank you.
 - Code lock to entrance door to be removed.
 - Fire exit to be adjusted to allow to close easier.
- Future Improvements
 - External decoration
 - Outdoor tables
 - Furniture
 - Flooring?

7. Steps to new build

- Project Coordinator needed for our approach
- Design and Build approach
 - That means we ascertain what we want to include and then ask an architect to produce a design to include that incorporates our design brief.
- Appoint architect as lead project contractor - Architect with specialist help
 - Sub Committee to sift for approval by Committee and Parish Council
 - Suggest J Seed, J Butler, S Paget and S Wilkinson to sift architect interest and present a solution to the Committee and then PC

- Village survey designed for September Hoot and Online version PD and AD.
 - Agree the survey contents
 - Going to print on Thursday
 - 2 Surveys, first is more general, a second survey has been drafted for clubs and organisations. Group survey to be issued via social centre committee.
 - Both to be also done electronically for the facebook page and village website.
 - Design brief to be developed from the questionnaire and village consultation.
- Recording of information online
 - Adam Dempsey to coordinate with assistance from SP.
- Timescale
 - Report outline process to September Parish Council
 - J Seed and S Paget to present update to PC
 - Progress this year
 - Design and appoint architect
 - Agree design and tenders by Easter
 - Completion spring 2023

8. Workstreams

Chairman suggested splitting out work into workstreams, with Chair, Vice Chair and Sec to be involved in all

- Design
 - Lead Coordinator Peter Hindle with help from Adam Dempsey and
- Build
 - Lead Coordinator Sue Wilkinson
- Funding and Grants
 - Lead coordinator Stacey Wall
 - Laura Mayes to be consulted at the next PC meeting.
- Legal
 - Coopt and non voting member Lead Coordinator Ross Phillips
- Clubhouse
 - Lead Coordinator Peter Davis

Any other business

- Funding, done via the crowdfunding page. It is preferred that all kind donations to be directly to a bank account to be set up. SW
- From the millennial memorial, items will be displayed and we will invite the village to come and identify for display in new hall.

9. Date of next meeting

Tuesday 7th September

Tuesday 21st September

(Parish Council Monday 13th September)