

## **Bromham Rebuild Committee (12/08/21)**

### **MINUTES**

Present - JS, SP, PP, JB, AD, KM, PH, ND, PD, MT, AC  
(Anne Smith WI)

Apologies - AS, PC.

1. Minutes of last meeting

Circulated, any Qs

Proposed by: PP

Seconded by: PH

2. Co-option of two Social Centre/Village members

1. Vice Chairman Jim Butler, proposed by PP, seconded by SP

2. Volunteer members

Two Committee vacancies exist from the non Parish Council membership

Chairman proposed that we make our Committee an Open Committee and although we need to fill the two formal members of the Committee we ask other interested parties to register their interest, receive minutes and agendas by e mail and attend meetings.

Note we also lack female membership

Potential Re-build Committee Members

**Sue Wilkinson** - Local Authority 'Client' Director of multimillion pound construction programmes for the national schools building renewal programmes.

**Ross Phillips** - Solicitor - Lives adjacent to site.

**Lisa Fruen** - Local business woman, lived in the village all her life.

**Terry Smith** - Previous chairman of the Owl Committee.

**Den Fillis** - Local Handyman, does lots for Parish Council.

**Stacey Wall** - Experienced Accountant/Bookkeeper. Lived in Bromham all her life.

**Sharon Smith** - Village resident keen to be involved in any way with the rebuild.

**Carol Coulson** - Manager for Whitbread's Brewery for a number of years. Sub postmistress for approx 12 years so I have good people skills. Bromham resident for 9 years.

**Ian Perry** - Works for a small haulage firm which revolves around the construction industry I feel would hold me in good stead to offer ideas and solutions to help progress the rebuild that others may not of considered.

Unanimously decided that Sue Wilkinson and Stacey Wall fill the 2 places on the committee.

**Vince Reid** - Former construction manager, lives in New Road.

- 2 Formal members required.
- *Chairman proposes, Sue Wilkinson & Stacey Wall.*
- *PH - The Need for skills will vary throughout the rebuild process.*

### 3. Social Centre Committee Report

Chairman has been in contact with Social Centre Chairman.

- The Social Centre Committee are willing to run the Temporary building
- They have a bookings Secretary and new Treasurer, Dave Paget.
- Tables and Chairs have been provided to the temporary building by the Social Centre Committee.
- Postbox to be supplied and fitted by PD (Phil Dyke)

### 4. Terms of Reference

1. Terms of Reference for the Committee were presented and will be circulated with minutes. Parish Council asked to include a new item They are to include and new Item 6.4 Interested and coopted non voting village members. Item 5 to be varied to include notice boards and leaflets.

### 5. Update – JS

1. Progress on demolition and building (Clubhouse installed, demolition well underway to be completed by end of next week).

2. Insurance issues - JS proposed to PC that RH helps with insurance.

### 3. Communications

- PH deadline for any news in the Hoot 20/08.

- Survey to be created and distributed by PH and AD to villagers and separately to social centre clubs.

- Great leaflet produced and distributed thanks to Peter Hindle and Hoot team

- Facebook Page with strong following
- Crowdfunding page - SW to be consulted on the bank account to be linked to the crowdfunding page.
- BBC Radio Interview
- Gazette this week.

Area Board - grant and tables. Submit by 16 Aug.  
 - ND to chase this, create list of items required and submit

## 6. Temporary Parish Space (Bromham Club House)

- Update – building installed, utilities connected
- Improvements – Carpet to be uplifted by PD to ascertain the quality, new carpet required?
- Ramp to have a non slip covering added.
- WiFi - BT to be contacted by AD about a supply for the Clubhouse.
- Tables from the Owl to be moved by the side
- Heating required for the winter - ND to donate 2nr heaters.
- Decoration, as and when/where needed, decided it was minimal.
- Snags, kitchen sink, toilet doors, Non slip ramp paint.
- Floor covering
- Fire certificate
- Internet access
- Owl outdoor tables?
- Management agreed that Social centre Committee would run the building, cleaning. Needs deep clean.
- Name – Bromham Clubhouse agreed as the name

## 7. Demolition Update

1. Looks like completion next week.

## 8. Steps to new build

- Project Coordinator
- Sue Wilkinson to be approached

- Budget highlighted as being key to the moving forward of any design decisions.
- Call for ideas for inclusion and design
  
- JB - Storage areas for new build
- Village survey designed for September Hoot
- Online version
  
- Design and Build approach
  
- Risk Workshop to establish work streams and responsibilities
  
- Decision of surveyor Company to take on all or Architect with specialist help (Structural, Quantity surveyors etc)
  
- Timescale
- Agree whole or Managed approach next meeting
- Report outline process to September Parish Council
- Recommend tender process and design parameters by October Parish Council
- Appoint professionals by Christmas
- Agree design and tenders by Easter
- Completion spring 2023

#### 9. AOB

- Millennium Memorial - PP suggested open morning with people invited to put their name to for the new village hall.

#### 10. Date of next meeting

Tuesday 24th August

Tuesday 7th September

(Parish Council Monday 13th September)