**BROMHAM PARISH COUNCIL**

**ZOOM MEETING: 12th April 20021**

**PRESENT:** P Paget J Butler J Seed K Mahoney G Wilkinson M Edwards B Amor J Collins

WC A Cuthbert. WC L Mayes.

10 Parishioners: P Mc Nichol, C Wilson M Ecopo S Alexander C Read L Read Liz C T Holder F Dees K Wilson

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| **1.** | **ACCEPTANCE OF APOLOGIES:** | **Action** |
| **2.** | **PARISHIONERS 10 MINUTES: -**  **New activity on the Traveller’s Land New Road to construct a riding arena and 2 further caravans moved on site causing concern:**  As AC has been in contact with the land owner and WC AC gave an update. Due to failed WC 2018 enforcement it is now in the hands of the Court to enforce, and due to Covid delays, Local Government issues are not a priority so no hearing date has been given.  AC has attended the site on 5 occasions with WC also attending the site following concerns received from parishioners. The owner was not certain of the meaning of the Enforcement Order on his land. The 2 new caravans did not appear to have any residential activity, the owner responded that they were for storage for the riding arena when AC discussed this and went through the paperwork with the land owner. AC has also visited local residents to discuss their observations and concerns.  The land was sold as a riding arena in 2012, but planning expired in 2015.  It was reported that the Enforcement Officer did visit on Monday but no one was present. Work continued on site building a bund and excavating soil and 2 more caravans brought to the site.  All activity has been reported to WC S Williams and S Jenkins who were considering all options and a Stop Notice requested.  CW suggested that WC could serve an immediate injunction. Also suggested was that the PC may need to involve N Pearce who acted on behalf of the parish during the 2 appeals.  A 28 day Stop Notice was issued on 13th April 2021.  RH to keep parishioners informed.  **BMX Track Resurfacing:** L Read gave an update on the use and comments regarding the track which is used by many from outside the village due to it being one of the best in Wiltshire. It was also important that a specialist company carried out the work of resurfacing to maintain the now excellent run of the track. |  |
| **3.** | **PC MINUTES TO BE SIGNED – Zoom Meeting 8th March 2021** signed as a true record. AIF |  |
| **4.** | **MINUTE UPDATE:**  AC thanked everyone for their patience regarding outstanding issues.   * Traveller’s Appeal Refusal/Enforcement Update – In the hands of the Court 9/9/20 Planning Appeal Decision 26th February 2021- REFUSED March 1st. Update -See Parishioners 10 minutes * Wyatt’s Lake Concerns on going? WC and other services visited the site to collect information for action on Jan 20th. LM has also discussed the situation with S Jenkins. Flooding/drains/ditches? Discussion with Mr Beale and WC flooding (D Everett) JB reporting when flooded. WC is working to resolve issues at Wyatt’s Lake. Concern regarding lack of enforcement. AC is extremely disappointed that no action has been taken over the last 5 years. Lack of progress – a failure to understand local concerns. * Pound Footpath/pedestrian signs/Brown village shop signs – Requested again from CATG * A342 50 mph Speed Limit –CATG on going queried again. 25% of survey cost agreed * Church Hill Speed Limit. Metro Count - Metro Count -RH discussed with Highways team at CATG meeting. RH Contacted Jack Andrews and Gareth Rogers again, no reply. * Memorial seat on the Jubilee Field, No further comments from the FBC. * Church Yard Extension Gates – on going. Arthur Cole quotes £1750/pillar. DF contact locals. WC Report RH to meet with WC rep. to discuss repairs 10/03 KM to quote? WC agreed to repair the stone pillars and address repairs to the gate pillars. * Gullies Hawkstreet/Village-. Land owners/ditches details? Jetting has taken place and cleared the drains, but this is not a permanent fix due to the nature of the soil silting drains. * Pound Footpath – additional lights requested. Requested again - Mr. Millard x 3n No reply AC has tried to contact without success. * Flooding: A3102 at Wyatt’s lake- reported. WC in in conversation regarding drainage... JS Hawkstreet query – Quote for pipes £1582.80 92 pipes. PRO ME SEC KM PC to cover the cost of the pipes with local parishioners carting out the work   Durlett Farm: Durlett farm still a permanent flood Chittoe Silver Street –reported again   * Trees at Rectory Corner – reported to WC * Pavilion Clock – on going. May require replacing * Furlong Close – Letter sent from PP. AC reported that the decision to close on 21/5 has been withdrawn for 2 years. An alternative provider to be given time to evaluate its future this being a positive outcome. LM reported on going WC cabinet discussion with a number of organisations to provide more time for the deadline decision. * Opening/gate on to the Jubilee Field at the top of New Road: PP concerned that children could exit as visibility is restricted. KM to inspect. Speed humps discussed to slow traffic? |  |
| **5.** | **PARISH PLAN UPDATE:** GW/JB Report Financial Officer/Treasurer: J Schofield to continue. P Davey Resignation to still stand. Steering Group Meetings with outside Contractors/organisations. JS requested minutes of a meeting on the 16th Feb. No minutes taken just an oversite and quick touch base. JB to continue with further finance for completion/ Re advertise Sites? 3 Quotes?  Concern voiced that the PC comments have not been implemented; the 2 sites included of 60-70 houses have been governed by the AECOM report and not in agreement with the PC. The School site and inclusion of smaller sites over the 5 hamlets have not been included plus concern regarding village/community facilities  PC to outline concerns. Place Studio has given their advice and J Schofield has outlined options for the future if further sites are to be included. JB to contact Place Studio to register concerns one more time.  Pound Crown allotment/Oak Trees copse: Query – leased to JT Paget. PP | **JB**  **JB**  **PP** |
| **6.** | **BMX/SKATEBOARD AREA REPORT:** Surface – CR Quote Summary circulated – Quotes: Brennans £4,000 discounted. Idverdi £15277 Trailcraft Region of £20,000. Clark and Kent £14280. It was prosed as the most competitive price from a BMX track specialist that Clark and Kent’s quote is accepted pending the Area Boards grant being approved. PRO JS SEC BA  Area Board Grant Application: The next Area Board meeting is 21st June. CR is willing to work with RH to complete an application form for a grant of £5000. The PC has Precepted £5000 and there is £3283 remaining in the BMX fund with funds also available in the CIL and Solar Funds.  Cost to annually re grit the track is £1950. | **RH/CR** |
| **7.** | **SOCIAL CENTRE REPORT/THE OWL:**  S/C Accounts ending 31 Dec 2020 to be agreed. Circulated. PRO KM SEC GW AIF PP signed copy to be returned to John Davis.  It is hoped that face to face meetings will be agreed after May 7th. Meeting will be held if agreed in the Hall to allow for Covid restrictions. The Hall has been provisionally booked.  The Owl – Lease Expired July 2020. | **RH** |
| **8.** | **AREA BOARD MEETING REPORT:** Next meeting June 21st. |  |
| **9.** | **ALLOTMENTS – APPLICATIONS/VACANCIES:**  All plots let. 4 on the waiting list.  D Wheeler’s vacant 9.5 Acres. Applications received: 3 email enquiries plus 2 applications from  J T Paget and A Collins. PP declared an interest as relative and 2 Son’s association with JT Paget.  PRO JT Paget as adjacent to existing allotment land and irrigation supply. PRO JB SEC KM AIF  Derry Hill Gardener to continue during the summer for 6months for half a day/month to maintain weeds and pathways. PRO KM SEC ME AIF | **RH**  **RH** |
| **10.** | **PLAY AREA/ EB INSPECTION REPORT : OK –** Annual Inspections booked |  |
| **11.** | **YOUTH CLUB UPDATE:** On line sessions. Hoping to start face to face club in September. |  |
| **12.** | **FOOTBALL CLUB:** Water gage fitted in road stop cock. Water leak update. Pavilion Stop Tap New Stop tap fitted. Unfortunately due to the leak being inside the pavilion there can be no refund. – Guttering P Davis: Tidy Up – to be carried out when football resumes. |  |
| **13.** | **PARISH PROPERTY/INSPECTIONS/ DEFIBRILLATOR INSPECTIONS – RECORDED ON LINE.**  KH to refix glass – Netherstreet Kiosk -done  PC **NOTICE BOARDS- R** Cavil to inspect and provide new board for Chittoe**. BUS SHELTERS:**  **CEMETERY INSPECTIONS:** Churchyard/Ext. Gates Repairs RH to meeting with WC report as above. Seats- DF + sourcing wood. **Bier** – now dismantled and stored in the Bier House. **Red Kiosk at Minty’s Top: RC** On going**. Kiosks – Repaint** in the Spring **Village Bus Shelter:** Re paint in the spring.  **New Orchard**: Orchard Name Plaque Stone? PP/DF acquired. M Freeman to deliver. **TENNIS COURT** moss spray – C Hayward- on going  **PUBLIC WC**- Closed due to Covid **PARISH COUNCIL WEBSITE:** OK |  |
| **14.** | **WC LOCAL PLAN AND GYPSY TRAVELLERS CONSULTATION** Comments JB/AC submitted comments on behalf of the PC. |  |
| **15.** | **FINANCIAL STATEMENT AND RECON OF ACCOUNTS ENDING 31 MARCH 2021: Circulated**  PRO KM SEC JC AIF **BALANCE 31.03.2021 £ 38456.58**  Allotment 3288.63 General 7504.07 Burial 3674.20 VAT – 2837.00 **Total 11629.90** o/s Cheque 200.00  Other investment accounts Total **1328.55**   |  |  |  |  |  | | --- | --- | --- | --- | --- | | Clerk’s Gratuity | |  |  | 5122.07 | | Play Area | |  |  | 4099.61 | | Village Celebration | |  |  | 1338.79 | | BMX Skateboard Fund | |  |  | 3283.15 | | Solar Comm Fund | |  |  | 4261.81 | | RABY FUND | |  |  | 200.00 | | THE OWL | RENT |  |  | 3790.00 | | CIL FUNDS | |  |  | 2859.48 | | INTEREST |  |  |  | 543.22 | |  |  |  | **Total** | **25498.13** | |  |  |  |  |  | |  |  |  |  |  | |  |
| **16.** | **END OF YEAR ACCOUNTS ENDING 31 MARCH 2021 Circulated. VAT CLAIMED £3100.00**  PRO GW SEC KM AIF as circulated. Bank statements to be verified by PP | **PP** |
| **17.** | **INTERNAL AUDIT – JOHN DAVIES: Agreed -**RH to submit. | **RH** |
| **18.** | **EXTERNAL AUDIT: ANNUAL GOVERNANCE STATEMENT 2020/21. Copy circulated.**  Proposed for RH/PP to sign BA SEC JB AIF |  |
| **19.** | **EXTERNAL AUDIT: ACCOUNTING STATEMENT 2020/21. Copy circulated**  Proposed JC SEC KM AIF for RH/PP to sign |  |
| **20.** | **CHEQUES TO BE SIGNED: PRO ME SEC JC AIF.**  **3128:** R Humphries  **3129:** E Brown 290.00 **3130:** S Nash 330.00  **3131:**Place Studio1680.00 **3132:** Bawden 444.22 **3133:** Grist 63.13 **3134:** Water2 Business 580.67 **3135:**  J Schofield 51.00 **3136:** Crown Rent6665.50 **3137:** WALC **3138:** 778.32 S Dolman 70.00  **BACS** Inland Rev 304.27 DD Internet £25.00  **Grist Waste Contract:** PP to sign PRO ME SEC GW AIF  Fleur Telecom Internet: Due to 25% price increase RH has queried. To get the internet at £20.00 RH’s telephone to be included as a package from May. RH to refund phone charges. PRO KM SEC ME | **RH**  **RH**  **RH** |
| **21.** | **CORRESPONDENCE/EMAILS: See Page 3**  May elections Info.  Face to Face meetings from May 7th. This is being challenged by NALC.  ‘Tommy’ metal memorial tribute– May agenda. |  |
| **22.** | **PLANNING APPLICATIONS: RECEIVED:**  REF: PL/2021/03488 29 Greystones, Bromham: 2x Yew trees – raise crown by 4mtr. NO OBJ  REF: 21/02126/FUL 1 Highfield, Bromham: erect detached 3 bed dwelling and associated parking. OBJECT –too large for site, over development. Parking/access on road query.  **Consent**: REF 20/11099/LBC, Lower Hawkstreet Farm |  |
| **18.** | **URGENT PARISH BUSINESS:**  **Horse Show Seat at the Social Centre:** repairs required. PP/DF  **Old Churchyard ext. earthworks** – still ongoing, being monitored by P Davis. | **PP/DF** |
| **19.** | **DATE OF NEXT MEETING:** . Annual P/Council Meeting 10thMay 2021 Annual Parish Meeting Wed 26th May?  Waiting for final Gov. response to Face to Face meetings from May 7th. Councillors to sign Declaration of Office.  AC’s last meeting: Anna thanked the PC and village in appreciation of their support and enjoying being part of Bromham. It has been an enormous privilege to represent local people and being able to gain knowledge in what was a new role. Wishing everyone all the best for the future.  PP thanks councillors for their support over the past 5 years including thanks to A Dunn, R Cavill and Michael Edwards who are standing down as councillors in the elections. 11 Nominations received for Bromham. Therefore 2 Co-Opted councillors required. RH to advertise. | **RH** |
|  | **ATTACHEMENTS:**  March Minutes  Quarter Accounts ending 31 March 21  End of Year Annual Accounts  Recon of accounts  External Accounting Statements  Social Centre Accounts ending 31 Dec 2020 - I am only sending the last page,  If any one wants the other 8 pages please let me know. |  |

**PERIOD OF MOURNING: due to the PC meeting being held the week commencing 12th April during a period of mourning any decisions can be challenged as unlawful. So I will put items 6. BMX quotations and 18. and 19. on the May Agenda which may be queried by the external audit. I think all other decisions made will not cause any prejudice.**

As the notice requires three clear days, a notice for a meeting scheduled to take place during the course of this… week which was issued on Monday 5 April (or earlier) would make such a meeting lawful (i.e. there would be three clear days, Tuesday, Wednesday and Thursday of last week, to satisfy the notice provisions). Thus, the lawfulness of any meeting which is due to take place during [this] week (week commencing Monday 12 April) for which notice was not given prior to Tuesday 6th April, will be invalidly called. Equally, any notice issued during [this] week for a meeting to be held during week commencing Monday 19 April will need to rely upon the three clear days’ starting on 19 April, thus in practice no meetings being called this week can lawfully be held prior to Thursday 22 April.

Where meetings have taken place earlier this week, NALC advice attached Legal Topic Note says, “The court is unlikely to declare invalid decisions taken at a meeting of which only two clear days ‘ notice had inadvertently been given (instead of the statutory minimum of three), provided that no prejudice was suffered by any member of the council or by any other person affected by those decisions…