

Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

Meeting held on

Tuesday 12th January, 7:30pm, via Zoom conference

Present

Jim Butler, Georgina Perry, Bryn Read, Catherine Read, Mel Rhys, John Schofield, Greg Wilkinson

Apologies: Peter Davey

Unfortunately Rachel Prichard has resigned from the steering group, due to family commitments. The remainder of the group wish to thank her for all the hard work that she has put into the plan.

Agenda

1. Minutes of meeting on 15th December 2020

These minutes were not reviewed or accepted, and so will be reviewed at the next meeting.

2. Review of actions

Owner	Action	Progress
Jim	Find out contact addresses for the remaining landowners	Need to be emailed to John – two sent through still need one
John	Check Pavement audit on shared document PS	It was on the shared drive all along
John	Add employment survey results into the employment evidence document	Done
Jim	Scan & send to John copies of the three letters from people looking for housing here	One letter has been sent
Everyone	Draft NDP adding to content of areas they have looked into most	
Everyone	Review Green Infrastructure	
Catherine	Send up dated letters to Landowners for Local Green Spaces to the Parish Council to send out	Done Sent to Clerk 4/01/2021
Catherine	Serial Vision, Beating of Bounds, Views and Steeple Chasing	Done except for Views
Catherine	Tree strategy	Has been circulated to the NPSG and the PC for comments
Catherine	Milestone at St Ediths Marsh	
Catherine	Short list of Heritage nominations	Done. Now compiling descriptions

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John	Up date website to point towards draft Heritage document	The draft Heritage report is on the Library page
Rachel and Catherine	Review of Character and landscape sent by Mel	
Jim	Raise the WC housing allocation proposal at the next PC meeting.	Done
Catherine	Photograph & retrieve consultation board from the Social Centre	Done

Catherine: ask on Facebook if anyone else would be willing to join the steering group – in the push to complete the document set and to help run the public consultation.

3. Report from Georgina

Place Studio have been reviewing their capacity for the coming months during lockdown. We reviewed what the steering group can be getting on with, to make progress. For the most part this is finishing off the evidence gathering reports that we have been working on. We can also work to fill out the draft NDP put together by Place Studio.

Sites allocation work – this can be supported by additional grant funding (up to a maximum of £8,000 depending on the nature of the sites under consideration), but we will not be able to apply for that until the new financial year (likely to be April / May). So for now we are aiming to close down the existing work and to pause work on site allocations until then.

Review of the evidence gathering reports

Employment – stable

Local Green Space - Landowners letters have gone out for the shortlisted spaces.

The Parish Council have agreed to the ones that they own. Still waiting for the other landowners to reply. Next step is to consult with residents – to collect evidence to show whether the nominated spaces have special significance. Could use the Hoot and Facebook for this. Get Georgina to review the wording of the consultation.

John: Obtain a copy of the PC meeting minutes where this decision was made

Green Infrastructure & Biodiversity – The responsibility for this is now with the SG to fill in the gaps and review.

Landscape – Mel has circulated a draft and needs help with some sections. A copy of that draft was forwarded to Georgina during the meeting. Catherine offered to help with it.

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Character & Design – This is the main document that Place Studio will be focusing on completing in the coming weeks.

Steering Group: – review map of Hamlets and feed back to Georgina.

Catherine: Complete base evidence of views, location 6 character assessment and Hamlet assessment

Heritage – Some gaps to fill in the report. Still need to complete the proforma for the nominated items.

Jim: send Catherine details of the cobbles which are now by the Blind House.

Catherine & PS: Draft a letter to contact owners of shortlisted heritage assets

Climate and Sustainability – we have yet to do any evidence collection specifically against this. However we can use national policy to back up any policies that we put in the plan, and can refer to WC targets and policies – so there isn't any need for a dedicated report unless we have specific local factors.

The Draft Plan

At the moment it is down to the steering group to review and improve the first draft pulled together by Place Studio.

John: resend the updated climate section & the community facilities to Georgina

4. Feedback from Parish Council

Jim raised a question from the Parish Council regarding the expenditure to date and what this has resulted in.

Georgina: Re-send Jim the quotations and invoices detailing expenditure to this point.

John: Provide a summary of the outputs so far for the PC

Note from secretary: The funding for the neighbourhood plan has come from grants awarded by Locality. These are explained here:

<https://neighbourhoodplanning.org/about/grant-funding/> So far we have claimed 'Basic Grant funding' but it is clear that if we go ahead with allocating one or more sites (as we intend to do) then this will be insufficient to cover all the work we need professional advisors to conduct. However as we intend to allocate one or more sites we are also entitled to 'Additional Grant Funding' to cover the additional work. The Parish Council also budgeted an allowance towards the cost of the neighbourhood plan, but other than some minor expenses for a banner and some leaflet printing, this has not been spent.

Jim relayed the latest thinking from the PC regarding how we hold on to community facilities in the face of the challenges posed by COVID and ongoing trends. Of

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particular concern to the PC is how we can keep the School and the shop in the long term and also how the Social Centre can survive the ongoing lack of income due to COVID.

Georgina explained how an appropriate NDP policy, listing specific community facilities, will add an extra layer of protection against planning applications for a change of use of these facilities. However the control over whether WC choose to keep the school open or not is beyond the powers of a neighbourhood plan. We can however include supportive text around crystallised ideas provided by the Parish Council and so will be looking to the PC to provide either this text or a clear view of the ideas to be supported.

5. Wiltshire Council Local Plan

Wiltshire Council are just launching consultation on their Local Plan review. This will run from 13th January to 9th March.

Other Business

6. Time and date of next meeting

This was the last meeting on the calendar. The following dates were set for future meetings (all held by Zoom at 19:30):

February 2nd

February 23rd

March 16th

April 6th

April 27th

John: Advertise these dates on the website

7. Correspondence

We received an email suggesting improvements to the car park by The Greyhound. This is more of a matter for the Parish Council.

John: Forward the email to Jim & Greg for consideration by the PC