

# Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

## Meeting held on

Tuesday 2<sup>nd</sup> February, 7:30pm, via Zoom conference

## Present

Jim Butler, Peter Davey, Bryn Read, Catherine Read, Mel Rhys, John Schofield, Greg Wilkinson

## Agenda

### 1. Minutes of meeting on 15<sup>th</sup> Dec 2020 and Jan 12<sup>th</sup> 2021

Are they a true reflection of the meeting?

Both sets of minutes accepted as a true record.

Any matters arising, that are not being discussed as an agenda item later?

### 2. Review of actions

Owner	Action	Progress
Catherine	Views base evidence	Done
Catherine	Short list of Heritage nominations	Done. Now compiling descriptions. Sent to PC for input. Still chasing for information on some
Everyone	Review Green Infrastructure	Bryn has made a start and has added to Part 3 Priorities & Opportunities.
Everyone	Review and provide comments on the structure and content of the draft plan, focusing on the areas that you have particularly worked	Covered later in the minutes
Jim	Scan & send to John copies of the three letters from people looking for housing here	Two letter have been sent
Jim	Find out contact addresses for the remaining landowners	One remaining Need to be emailed to John
Catherine	Advertise for new members	
John	Obtain copy of PC minutes with decision on Local Green Spaces	Not yet done, due to difficulty accessing PC minutes from the new parish website
Everyone	Review of Hamlet Map	Done in meeting
Catherine	Hamlet assessment	
Catherine & Bryn	Heritage Owner letter preparation	
Jim	Details of cobbles for short list heritage nominations	

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John	Re send up dated Climate section to PS	Done – but not yet incorporated in the draft plan in the shared folder

### **Locally Valued Heritage Assets:**

Milestone by the Haveli – possible heritage asset, but we don't have any information on this. Similarly - bridge over Stoney Lane – no details as yet.

### **Review of Hamlet Map**

Loop Hill is shown in the wrong place on the map from Place Studio (the area marked is actually New Road). The group felt that it is also appropriate to add Chittoe Heath as a separate hamlet.

**John:** Send amended map to Place Studio

### **3. Base Evidence and Draft Reports tasks needed to be completed**

- a. **Heritage-** Short listed nomination descriptions and Landowner letters- Catherine & Bryn. Need a shortened version of the history of Bromham to go into the plan.

b.

- c. **Character and Landscape-**

Has been sent to Georgina in Word format we are awaiting comments from her.

- d. **Local Green Spaces-** Public Consultation on-line, Landowner responses- Catherine & John

**John:** Send Catherine the results from the survey to the consultation report.

WC have suggested that Aster may own the triangle of land in Highfields.

WC have no objection to making the land at the bottom of Church Hill a local green space in the plan. WC also said that this land could be considered for asset transfer to the Parish Council.

- e. **Character and Design-** Complete base evidence( character assessment area 6, views and Hamlets) to send to PS- Catherine

Just the Hamlets to complete – Catherine is working on this

- f. **Green and Blue Infrastructure Report-** need member to identify which sections they are doing.

Bryn has taken on this report but needs more information about some areas:

**Jim:** to email Bryn about the management of Roundway Down.

**John:** Contact the owner of Spye Park to see if we can get information about the management of the park for the report.

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**Catherine:** Ask Pagets & Collins for information to help with the local food production section of the report.

g. **Draft NDP Report-** need members to identify which areas they are doing

Section 2 – Introduction to Bromham. Bryn to work on

Section 3 – Vision & Objectives. Remove “From growing up to growing old” - this is covered in the rest of the statement.

Section 4 – on hold for now

Section 5 – John - Climate change (Consult Jim about the renewable energy)

John - Living & working.

Catherine - Natural environment and green spaces.

We need to see the Place Studio Character & Design report before looking at that part.

#### 4. Communication / Consultation with residents

a. **The Hoot Article** – deadline Feb 12<sup>th</sup> for article. Local green space Consultation?

Content: Update on local green spaces. Advertise for new steering group members to help with writing up the plan. Ask if anyone knows about the bridge over Stoney lane. Reminder of the WC local plan consultation.

**John:** Write article & run past Catherine before submission. Then put this article on the website too.

b. **Facebook-** Update on posts Local Green Space consultation

WC local plan consultation is out and they have proposed 80 new houses here up to 2036 (13 already built). The consultation runs to 9<sup>th</sup> March We have posted this on the Facebook but there hasn't been any reaction to it.

c. **Website**

**John:** Take down the local green spaces survey.

d. **Emails / correspondence**

Offer from resident to help arrange hedge planting – forward to parish council. This could potentially fit into the projects section at the end of the NDP.

Letter from a local farmer indicating a need for accommodation for seasonal workers. It was pointed out regarding the second part that the call for sites was closed some time ago and so it is too late in the process to consider that as an option for a site allocation within the NDP.

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Victoria Hodgson WC link officer has been in touch and will be meeting with Catherine shortly.

## **5. Parish Council**

Updates on Heritage nominations. Place Studio work to date.

The Parish council requested and have been sent information on all the local heritage nominations.

Georgina sent a summary of the work that Place Studio has done. This can be considered together with the contents of the shared drive. **Jim & Greg:** pass this to the Parish Council

## **6. New members**

At this stage we are looking for someone who can help in preparing the documentation set and in the formal consultation phases.

Mel reiterated her offer to do the layout work to create the final NDP in an attractive format.

## **7. Time and date of next meeting**

February 23<sup>rd</sup>