

# Bromham Village Neighbourhood Plan Steering Group (BVNPSG)

## Meeting held on

Tuesday 23<sup>rd</sup> June, 7:30pm, via Zoom conference

## Present

Georgina Perry, Rachel Prichard, Bryn Read, John Schofield, Greg Wilkinson

**Apologies sent:** Peter Davey, Mark Dollimore,

## Agenda

### 1. Minutes of meeting on 26th May 2020

Accepted

### 2. Review of actions

Owner	Action	Progress
Jim, Greg	Contact the businesses to ask the questions – send the outcome to John by email for collation.	Most done, but still a few to go.
Mel	Help with photographs for the Heritage evidence document	
Jim	Talk to Rosalind / Parish Council about the triangle of land by Chittoe Heath	
Bryn	Send maps from Parish Online to Peter	Done
Peter	Mark these maps up with highlighter and provide commentary for each path identified. Then email the results to John for inclusion in the audit document.	
Rachel	Contact John about queries with the history. Once these are resolved complete the 'History of Bromham' section of the local heritage report.	
John	Add Community Facilities to the website consultation.	Done
Catherine	Make a series of Facebook posts to encourage people to read and comment on our findings, also to suggest any facilities that we have missed.	Done
John	Write website news article with initial results of consultation	Done
John	Invite Georgina to the next meeting	Done

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### 3. Update from Place Studio on Neighbourhood Plan programme

The current timeline is heading towards Regulation 14 consultation around March-April 2021 – but this will be extended if we choose to allocate any sites, as that involves more steps in the process.

**Georgina:** Put the latest timeline on the shared drive

### 4. Update from Place Studio on Locality grant and next grant application

The funding from the 2019-2020 grant has now all been used or returned. Therefore we need to get on with applying for a new grant to cover the remaining work. The government have increased the total grant funding by £1,000 to cover any additional costs caused by COVID-19

Place Studio recommend that we apply for the remainder of the grant in 2020/21, then return any if necessary and apply for it again in 2021/2022. This will need some care as the minimum we can apply for is £1000.

**Georgina:** Prepare a quotation to assist with the grant funding.

**John:** Work with Georgina to make the new grant application

### 5. Update from Steering Group on online consultation progress

We have conducted the following stages of the consultation:

- Draft Vision and Objectives
- Community Facilities

The response to these has been limited (39 people completed the Vision and Objectives survey). However from what Georgina has seen elsewhere this is actually a reasonable level of response for such a high level consultation.

### 6. Next phase of online community consultation

We discussed whether to consult on employment or housing sites in the next phase. The decision was taken to go with employment needs. This may be particularly timely as COVID-19 has changed the way in which many people are working and this may have lasting impacts relevant to a neighbourhood plan.

Furthermore it was felt that we need to run the potential sites past the Parish Council before opening them up for public consultation. Unfortunately the Parish Council aren't meeting at all at the moment due to COVID-19.

**Greg:** to talk to Jim about how to get the Parish Council to review the potential sites.

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Greg has chased up a few more employers, but there are a few who aren't responding at the moment due to the lockdown. This isn't critical at this stage so it doesn't make sense to keep chasing the remaining few.

**Greg:** Send John the latest employer survey updates

Place Studio have provided a starting point for an online survey of employment, from the employee's point of view. This needs some rework:

- To incorporate comments from Catherine and responses from Vaughn
- To add a question asking if COVID-19 has changed the way in which people wish to work in the future.
- To add section titles where appropriate

**John:** Edit the survey and circulate to the group for approval.

We are aiming to launch this consultation at the start of July, so feedback on this edited survey will need to be quite prompt.

**John:** Put the employment consultation on the website, using wording suggested by Place Studio in their Living and Working in Bromham consultation document, and asking people to complete the employment survey.

**Catherine:** Make Facebook posts, using wording suggested by Place Studio in their Living and Working in Bromham consultation document, and asking people to complete the employment survey.

We still need to come up with a shortlist of potential local green spaces. Once this has been done we need to write to the landowners before consulting more widely. (Mark is responsible for this part of the evidence gathering).

### Other Business

7. **Next magazine article** – not applicable at present

8. **Time and date of next meeting**

Tuesday 14<sup>th</sup> July 19:30 via Zoom.

9. **Any other business**

Place Studio have made a start on a very first draft of the NP. Once we get the next funding in place then they will share this and work on it with us.