**BROMHAM PARISH COUNCIL**

**ZOOM MEETING: 12TH October 2020**

**PRESENT:** P Paget J Butler J Seed K Mahoney G Wilkinson M Edwards

WC A Cuthbert.

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| **1.** | **ACCEPTANCE OF APOLOGIES:** RA, BA JC (Zoom) A Cuthbert | **Action** |
| **2.** | **PARISHIONERS 10 MINUTES: -**  |  |
| **3.** | **PC MINUTES TO BE SIGNED – Zoom Meeting September 14th 2020** signed as a true record. AIF |  |
| **4.** | **MINUTE UPDATE:** * Traveller’s Appeal Refusal/Enforcement Update – In the hands of the Court 9/9/20
* Wyatt’s Lake Concerns on going? WC unable to visit due to Corona Virus. AC Update
* Pound Footpath/pedestrian signs/Brown village shop signs – Requested again from CATG
* Chittoe Junction sign A342 - Requested CATG
* A342 50 mph Speed Limit –CATG on going queried again.
* A342 Footpath St Edith’s Marsh – Requested again -RH to ask again.
* Ditch/Grips/ Slow A342 at Roughmoor – Request via WC Highways + JB Ditch/Flooding to request again. JB to clear ditch from inside field.
* Church Hill Speed Limit. Metro Count SID Quotes. Mr Trigo input (SID Training RH & JS) SID PRICES: TWM Battery operated £2150 + Data collection option £275 Installation £500/day Message maker £2050 Battery Solar + £625 Data option + 300 Battery optional extras/charger etc. + £254 ( Post and erection £800-1000)RH has completed the training course with certificate.JS to attend. Metro Count? – RH discussed with Highways team at CATG meeting.
* Seat at Minty’s Top Asters Refused – PC Agreed new site inside of Jubilee Field. PP
* Disable Parking space at Highfield – Completed Highfield residents using spaces? Notice?
* Church Yard Extension Gates – on going. No response from Arthur Cole. Photos to be forwarded to KM.
* Gullies Hawkstreet/Village- on going
* Jockey Lane Road Surface – to be inspected and any work required to be put on work programme – Is Jockey Lane adopted? – Adopted up to Forewinds – Dave Powney.

RH attended the CATG remote meeting 26th Oct. and discussed ongoing queries:Brown signs are for tourism only, but the possibility of a black & white village shop sign to be considered.A342 Speed reduction survey to be carried out.Chittoe Junction Signs – adequate 3 signs in place, but the hedges will be cut back for better visibility. | RHRHRHRHRH/JBRHPPRHRH/KM |
| **5.** | **PARISH PLAN: Terms of Reference: Produced by RH and JS with input from WC Team.**Queries by C Read. Could Chairman be changed to Chair or Chairperson – Chairperson was agreed.Items 4C and 6C election of Chairperson – contradicts each other. JS disagreed.Agreed to adopt PRO JS SEC GW. RH to request list of present officers and committee to formally be appointed as a sub-committee of the Parish Council.Special PC Meeting arranged for 29th October to discuss AECOM & Place Studio reports |  | RH |
| **6.** | **BMX/SKATEBOARD AREA REPORT:** It has been suggested that a fence to prevent vehicle access to the skate park is erected. Discussion took place as to the type of fence and gate – post and rail/chain instead of a gate? It was felt that having the entrance locked would cause problems.To be reviewed again in the Spring.RH to report condition of the track surface to recent repairers. | **RH** |
| **7.** | **SOCIAL CENTRE REPORT/THE OWL:** SC -New tiled entrance and Hall floors completed, Dance floor repairs completed.The Owl has re-opened. |  |
| **8.** | **AREA BOARD MEETING REPORT: 14 September** - no report. |  |
| **9.** | **ALLOTMENTS – APPLICATIONS/VACANCIES:** Sub-letting – letter sent to D Wheeler – still in use?Write again –New address? | **RH** |
| **10.** | **PLAY AREA/ EB INSPECTION REPORT –** Step on the Pound slide is loose. |  |
| **11.** | **YOUTH CLUB UPDATE:** On line sessions have been organised. |  |
| **12.** | **FOOTBALL CLUB**: New Dug outs under construction. Pavilion Water metre. JB to organise installation within 2-3 weeks. Pavilion Guttering –on going. PP | **JB** |
| **13.** | **PARISH PROPERTY/INSPECTIONS/ DEFIBRILLATOR INSPECTIONS – RECORDED ON LINE.** The Westbrook has declined to be the new site for the Westbrook Defib. Also it would be difficult to re located the exiting machine due to installation requirements and changing location data. It was agreed for the machine to remain at Collin’s Farm Shop with D Fillis to be asked to provide a cover to prevent water access to the cabinet.  **NOTICE BOARDS-BUS SHELTERS GRASS CUTTING:** **CEMETERY INSPECTIONS:** A price to be obtained from DF for replacement of the rustic seats in the Church Yard Ext. AIF **Weed Spraying** – RH to contact C Hayward again. **Gnomes** – reported being removed from a grave. RH to discussed with P Davis.**Bier** – on going. PP gave history of ownership from 1934 etc.**Red Kiosk at Minty’s Top:** On going**. Kiosks –** It was agreed to get a quote to re-paint to kiosks.**Village Bus Shelter:** Quote from L Plumb to re stain etc. £170.00. PRO JB SEC ME. AIF**New Orchard**: Plaques on going. It was agreed to remove 2 requests for a tree – unable to contact. AIF PRO JS SEC KM **Stone plaque**? PP | **PP/RH****PP/RH****RH****RH****PP** |
| **14.** | **PARISH COUNCIL WEBSITE:** Compliance? RH and the Webmaster Joy Todd attended an online training session 09/10. The new website will be launched on Friday 16th October – to be promoted. | **RH** |
| **15.** | **FINANCIAL STATEMENT: CIRCULATED**

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| **SANTANDER GENERAL ACCOUNT 74465189**ALLOTMENT -2631.37 GENERAL 27939.55 BURIAL 4861.71 VAT -1233.85**BALANCE £28936.04** |
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| **SANTANDER INVESTMENT ACCOUNT 4807995** |  |
| PLAY AREA 4099.61 |  |
| CLERK'S GRATUITY 5122.07 |  |
| VILLAGE CELEBRATION 1338.79 |  |
| BMX/SKATEBOARD 3283.15 |  |
| RABY FUND 200.00 |  |
| SOLAR COMMUNITY FUND 2234.72 |  |
| THE OWL RENT 3110.00 |  |
| CIL FUNDS 2859.48 |  |
| INTEREST 542.02  |  |  |
| **BALANCE £22789.84****OTHERINVESTMENTACCOUNTS £1322.66****BALANCE OF ACCOUNTS 30/09/20 £53048.54 - NH PLANNING COMMITTEE FUNDS -£5237.00 = £47811.54** | BALANACCOUN30.06.202 |  |

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|  | **RECONCILLIATION OF ACCOUNTS:** Agreed as presented. PP to sign Statement PRO ME SEC KM AIF |  |
| **16** | **CHEQUES TO BE SIGNED: PRO ME SEC KM AIF.** To include 2 extra cheques for invoices due. **Hoot Loan Request £410.00 Agreed.** If grant is not awarded to be considered a Grant from the PC. PRO JS SEC ME AIF3060: R Humphries 2124.59 3061:E Brown 265.00 3062: Cemetery S Nash 300.00 Grist 78.92 Bawdens 222.11 3065: Zoom Subs 143.88 Good Neighbours 410.00 26/10 20 SPS Website 1852.80 PKF Audit 360.00 |  |
| **17** | **CORRESPONDENCE/EMAILS: See Page 4*** Request for loan from HOOT. Agreed above. Covid grants are available. The group have applied to the Area Board for a grant.
* Residents parking at Highfield (lay by). Reported to Police. Asters can take no action for Residents parking.
* Air Ambulance clothes bank: After some discussion and a suggestion of a trial period it was agreed to not have a clothes bank due to past problems (although no objections for the Social Centre) but it was agreed to make an annual donation.
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| **18** | **PLANNING APPLICATIONS: RECEIVED 12TH October 2020****REF: 20/08510 FUL** 9 Durlett Road – creation of first floor accommodation in roof space including dormer windows to front and rear. New porch and front door. NO OBJ**REF: 20/08682/TPO** 30 The Pound – Walnut tree crown reduction by 4 metres. NO OBJ |  |
| **19** | **URGENT PARISH BUSINESS:*** Closure of Westbrook – due to flooding at Wyatt’s Lake a sign was erected at Sandridge closing the road, which resulted in the Westbrook Inn losing their Sunday lunch bookings. RH to report to Highways.
* Flooding – Yard Lane, Hawkstreet, A342, Wyatt’s, The Pound, Highstreet.
* Fly tipping – reported by JS
* Pound footpath light reported and replaced. New LED lights have been installed throughout the village.
* Reported abandoned car on Pound Footpath – Vehicles using the footpath due to sat nav errors. Sign – No un authorized vehicles.
 | **RH** |
| **20** | **DATE OF NEXT ZOOM REMOTE MEETING: 9th November 2020****Zoom invite will be sent to attend.** |  |
|  | ATTACHEMENTS: PC Minutes 14th Sept 20. Neighbourhood/PC Meeting 29 Sept. Terms of Reference.Quarter Accounts Statement and Reconciliation. Planning – none received for agenda. Emails sent as received. |  |