**BROMHAM PARISH COUNCIL**

**MEETING: 13th May 2019**

**PRESENT:** P Paget R Amor B Amor J Butler J Collens P Collins A Dunn R Cavill J Seed K Mahoney

WC A Cuthbert. D Fillis G Hitchcox Zoe Back

**Nominations and Election of Chairman** P Paget proposed by B Amor SEC K Mahoney. No other nominations P Paget elected. AIF

**Nominations for Vice Chairman:** R Amor PRO PP SEC KM No other nominations R Amor elected AIF

**Election of Committees:**  PRO RA SEC KM. to re-elect on block AIF. See attached Committee list

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| **1.** | **ACCEPTANCE OF APOLOGIES:** R Butler, M Edwards, A Collins | **Action** |
| **2.** | **PARISHIONERS 10 MINUTES:*** DF & GH reported on the upkeep of the Old Churchyard Extension. Volunteers have been meeting on a regular basis to keep the area tidy –one Saturday/month 10am-12.00 for 8-10 years. WC is responsible for the upkeep therefore no funds are allocated or available. More volunteers are required. RH to request help in the Par. Mag. Financial assistance by PC?
* Zoe Back representative from Rowdeford School – informed the PC about ‘Parkrun’ an event that takes place on Saturdays across the world, a 5k run. It is hoped that Rowdeford will have an approved route serving the Devizes area. Parkrun is available in Chippenham and Melksham. Funding of £3-4000 is required to set up training electronic equipment, although no profit for Rowdeford this weekly healthy activity provides engagement for the community of all ages. A £3000.00 Area Board grant has been applied for. Donation request on June’s Agenda.
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| **3.** | **PC MINUTES TO BE SIGNED – 8th April 2019** signed as a true record. AIF |  |
| **4.** | **ANNUAL PARISH MEETING UPDATE/ISSUES:** **Speed at St Edith’s Marsh:** Suggestions – Flashing speed sign (Cost £6000)Double white lines (Area Board CATG) Police speed checks (frequently carried out)Village gates ( not completely successful)Speed Limit back up to 40mph: A resident’s survey has been carried out with 27 against this and want the limit to remain at 30mph. Accidents recorded at 30mph = 8. 40mph 6 recorded over a 5 year period.**Extra Dog fouling bins:** To be provided by the PC and to also pay for emptying but only if on the WC collection route. Solar funding?**Amenity History Board/plaque:****New Road footpath-** inside Jubilee Field**Hawkstreet** ‘Not suitable for caravans’ highway sign. |  |
| **5.** | **MINUTE UPDATE:** Traveller’s Planning Enforcement Notice – update |  |
|  | Traveller’s Land, New Road: Still vacant, some damage to the wood structure during winds. This structure has been inspected by WC Planning and will require planning. Ponies still on site.**WC Log in** Chittoe Church Yard/Gate. * Wyatt’s Lake/Concerns/ Holiday chalet/caravans/entrance

Fires Village White lining* Highfield/Pound parking/Area board white lines/
* Pound Footpath sign ‘No Pedestrians’
* A342 Ditch
* Speed Limits 20MPH/A342 –
* Chapel Direction Sign
* Road surface at The Common & A342 AJB
* Blocked drains –Highfield & A342
* Hedge A342 – Wans House
* Hedge Chittoe
* Social Centre Clothes Bin
* Hedge St Edith’s Marsh overhanging footpath
* Blocked Drains A342 & Wyatt’s Lake
* Chittoe incidents & overgrown trees
 | **Action Response Report**One pony only on site.Site still not occupied.An Enforcement Order has been placed on the wood structure 3months from May 4ht, WCBeing monitored by WC On goingRe RequestedNo signs available – Funding spentJBRH Area Board Request x4 + Tel.RH/WC CATGPPReportedOngoing Re Reported May 1stReported Not WCLetter sentOld removed – Salvation Army?JBReportedReported –Police | Actioned?Ongoing Planning Application Tidy up on going On listCATG?Ongoing JBRegistered CATG Metro counts WC To inspectOn goingPlanning app.On going |
| **6.** | **PARISH PLAN:** Committee and PC disappointment that the Crown Representative Julian Harbottle did not attend arranged meetings. No response from Harry Gosling. RH top contact the Crown Estate.JB re[ported that a meeting with Seend to discuss their plans has been arranged. Following the call for sites further land has been put forward. Next Meeting on 15th May.The School/site has been discussed with a school Governor. | **RH** |
| **7.** | **BMX/SKATEBOARD AREA REPORT:** AD reported an incident where two cars were seen on the track. Car numbers have been taken.Worn area patched due to heavy rain. |  |
| **8.** | **SOCIAL CENTRE REPORT/THE OWL:** Social Centre Annual Accounts to be agreed:RH presented the accounts as received from J Davis Accountants. Agreed as presented. PRO RA SEC JS AIF. Car Park relining Quote: P Dyke £830.00. PRO KM SEC PC to accept. AIF. |  |
| **9.** | **AREA BOARD MEETING REPORT: 13th May**  A Cuthbert report:Armed Forces day June 1st. With British legions visiting war memorials.Single use plastic banned at Area Board meetings.Funding: £50,000 grants, £20.000 youth £7,000 health and wellbeing.Police Precept increase discussed. Devizes market Place car parking charges discussed.Other discussions/reports: Knife crime, Caen Hill duel carriageway, youth clubs –Big Pledge out about active – cricket theme. WC Website. |  |
| **10.** | **ALLOTMENTS – APPLICATIONS/VACANCIES.** 4 vacant plots/Offered to Rowde PC: No waiting list at Rowde. Melksham? PC has plan of vacant plots to rotivate weeds. Crown Rent Proposal JB Lease: No further correspondence from H Gosling. RH to contact the Crown Estate. Allotment Notices –dog fouling – ordered 2x £49.50 from Citaglen. | **PC****JB****RH** |
| **11.** | **PLAY AREA/ EB INSPECTION REPORT –** Leg exercise spring: RH to contact Wicksteed. Round-a-bout.: on going. Swing. Pound slide step: inspected. DF to repair. | **RH** |
| **12.** | **YOUTH CLUB UPDATE: Meeting?** RH to contact D Barber |  |
| **13.** | **PARISH PROPERTY/INSPECTIONS/ DEFIBRILLATOR INSPECTIONS – RECORDED ON LINE/REPLACEMENT MACHINE AND PADS:** Two batteries have failed meaning that the machine at Angel House has been de commissioned. S Skelt has been in contact with suppliers. Due to the cost of replacement batteries £255.00 SS is investigating alternative machines? **NOTICE BOARDS- CRESCENT BUS SHELTER. GRASS CUTTING QUOTES. CEMETERY INSPECTIONS.****Latch on the Highstreet path gate** requires attention PP/DF**Red Kiosk at Minty’s Top:** the PC can move although not recommended due to the cast iron material of the box it can be stressed/damaged and needs to go through inspections. Electrics also need to be disconnected. Councillors to inspect.  | **RH/SS****PP/DF****ALL** |
| **14.** | **FBC:** Water meter £55.00 from Whatleys – JB to collect. Pavilion Inspection to be carried out. Rent outstanding. | **JB** |
| **15.** | **CHEQUES TO BE SIGNED: PRO AD SEC BA AIF.****2289:** E Brown 312.50 **2290:** Cemetery S Nash 480.00 **2291:** Social centre 48.00 **2292:**  WALC 764.89 **2293:** Bawdens 184.80 **2294:** Roses 8.00 **2295:** Cancelled **2296:** Citaglen118.80Annual Accounts signed at Annual Parish Meeting as circulated.Annual Accounts to be taken to J Davis for Internal Audit. AIF. |  |
| **16.** | **AUDIT ANNUAL GOVERNANCE STATEMENT 2018/19:** Agreedas presented by RH. PRO AD SEC BA to be signed by RH and Chairman PP. AIF |  |
| **17.** | **AUDIT ACCOUNTING STATEMENT 2018/19:** Agreed as presented by RH. PRO KM SEC PC to be signed by RH and Chairman PP. AIF |  |
| **18.** | **CORRESPONDENCE/EMAILS: See Page 3*** New company Village Hall insurance quotation.
* Carnival request for use of fields, music evening and bunting. All agreed – no objections.
* WW1 Seat: Wood commemorative seat £419-£649 as illustration. PP to discuss with PCC and purchase. PRO AD SEC KM AIF.
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| **19.** | **PLANNING APPLICATIONS: WHATT’S LAKE APPLICATION 19/03162/FUL**: Change of use from mixed agri. to mixed agri. and holiday/worker accommodation. Shop and future tea room, treatment plants, septic tanks, cesspools and acoustic bunds, new vehicle and pedestrian access, the laying of compacted sand tracks and hardstanding together with associated ancillary development .works. Following discussions it was agreed to object for the following reasons due to no confidence that any planning permissions would be complied with. Also to request an Environmental Impact Assessment. AC agreed to call to committee if required. Planning response attached Page 4. Photo attached.**19/0377/FUL Land rear of 120 St Edith’s Marsh:** erection of garden shed with concrete base. NO OBJ**19/03836/TCA, Wans House, Sandy Lane: work to trees in a Conservation Area.** NO OBJ**19/03738/FUL Littlecroft 86 Hawkstreet:**  Garage and annexe. NO OBJ.**B19/02772**/FUL **Rowde Mill, Rowde:** retrospective planning for the erection of two timber structures: May 3rd AD.PP.RA.BA.JC No Comment. |  |
|  | **URGENT PARISH BUSINESS:*** Overgrown hedge at St Edith Marsh. JB
* Blocked drains A342 and Westbrook. RH
* Chittoe Closed road concerns and over grown trees. Police?
* Highfield junction parking concerns. Report to police.
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|  | **DATE OF NEXT MEETING: 10TH June 2019** |  |