**BROMHAM PARISH COUNCIL**

**MEETING: Jan 6th 2014**

**PRESENT:** P Paget R Amor B Amor J Butler J Collens P Collins A Collins K Mahoney

P Mortimer M Paget S Skelt P Thomas WC: L Bryant

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| **1.** | **ACCEPTANCE OF APOLOGIES**: C Read | **Action** |
| **2.** | **PARISHIONERS 10 MINUTES:** - |  |
| **3.** | **PC MINUTES TO BE SIGNED – 9th December 2013** Signed as a true record. AIF |  |
| **4.** | **ACTION UPDATE FROM MINUTES:**   * **WC/CLARENCE:, Hawkstreet:** banks and flooding on going**, old SE Poles, litter bin Wyatt’s Lake, A342 footpath, fir trees Yard Lane, , Calne junction, Chantry/Church Hill wall-** major repairs **Stoney-Lane -**appears to be clear**, Trees Netherstreet, Church Hill flooding –** reported again. * **Pavilion Clock-** ordered –donated by the Chairman * **Council Track Repairs-** on going * **Metro machine – Highfield/Pound- -** in place January **+ parking/ Community Watch Scheme/volunteers training:** on going * **Church Yard Extension Wall –WC:**  no reply * **Football goal posts to be removed:** on going * **Wall opposite the Oliver Cromwell:** WC aware. * **2 The Leaze –** to be reported again with photo of roof ‘flapping’. * **Asters/Highfield verge/grass cuttings:** no reply. * **Web Site update:** RH, CR & PT met with the Webmaster to discuss updating the Parish Council part of the website **-**To be discussed with Bryan Avery. Webmaster honorarium? **Web site Councillor’s details authorisation:** Councillors signed. (CR) * **Millennium Field Boundaries:** on going * **Hawkstreet Sign:** reported. * **Battle House Wall and Trees:** no reply. * **Lights -New Road/Spire View and High Street -** reported. * **A missing manhole cover** on the A342 footpath- reported * **Water leak A342;** reported. |  |
| **5.** | **BMX/SKATEBOARD AREA REPORT/UPDATE/GRANTS:** A milestone has been reached. We have raised all the money needed to build the Bike Track. Three grants have been secured to a total of £19,000. This is made up of £5,000 from the Area Board, £10,000 from the Landfill Communities Trust and £4,000 from Asters Communities, Neighborhood Panel. Also donations from The Wednesday Club and carnival Committee.  Environmental Agency to provide soil for the course free of charge. PM  **TREE PLANTING/ YOUTH COUNCIL /PLANS:** |  |
| **6.** | **CROWN ESTATE HOUSING PROPOSALS: COUNCILLORS MEETING DATE 17TH DEC:** PRO MP SEC JCsigned as a true record**. CROWN MEETING FEBRUARY 10TH**  Following discussions the PC have rejected the two proposals put forward; following the housing survey where a need for 19 homes was identified a small scheme of 15 dwellings has now been suggested by the PC for consideration – See minutes 17th Dec.  RH to contact Al Hannigan –send minutes.  **Neighborhood Plan:** It has been suggested that Bromham has a Plan, this needs to be led by parishioners. This will be put on the **Annual Parish Meeting Agenda in April** for discussion. | **RH**  **RH** |
| **7.** | **AREA BOARD/FORUM MEETING REPORTS:** |  |
| **8.** | **SOCIAL CENTRE REPORT/THE OWL:** the drains have been jetted, and the road sweeper has visited..  **Moya Wallis** has now taking over as booking secretary from Mrs. June Amor.  **Trees:** A further inspection of the trees at the Social Centre has been instructed to see if they should be trimmed or removed. (WC S Turner)  RH to contact the Committee RE: Health and Safety Policy. | **RH**  **RH** |
| **9.** | 1. **ALLOTMENTS – APPLICATIONS /VACANCIES – NEW ALLOTMENT AREA**   The seven new allotments are now ready in New Road; tenants at the Pound have first choice to relocate. Par. Mag: Advertise for applications for remaining plots,  RH to contact the Crown to give notice to vacate the allotment land at The Pound before the new Lease (Oct 2014) | **RH**  **RH** |
| **10** | **DOG FOULING/NEW BIN/NOTICES: New Bin –**WC cost to empty**?** | **RH** |
| **11** | **PLAY AREA REPORT:** some equipment needs to be updated, brochures and grant forms to be obtained.  New information notices have been ordered.  Quotations received £550.00 & £700.00 (T Hale). For the beech hedge surrounding the play areas to be reduced.  Quotes and Grants for new equipment. | **RH**  **RH**  **RH** |
| **12.** | **PARISH PROPERTY INSPECTIONS: SIGNED BY COUNCILLORS. DEFIBRILLATOR INSPECTIONS: 4/5 REPORTS RECEIVED. SOCIAL CENTRE. - PAVILION REPAIRS:** quotations received: £1650.00, £1660.00 and £3727  VAT  Martin Hughes at £1650.00 PRO BA SE MP  A new clock has been ordered – donated by the PC Chairman.  **CEMETERY HEDGE:** JB- January**. CEMETERY WALL:** a large crack near the  entrance is to be repaired.  **BIER HOUSE REPAIRS –** completed.  **VILLAGE CAR PARK:**  a price for new line marking to be obtained x3  **Christmas Tree and Lights:** Letter of thanks to Mr. & Mrs. D Paget who donated the tree, Neil Paget for cutting and erecting the tree and thanks also to Mr. & Mrs. Drew for erecting and dismantling the lights, a donation has been made to the Church for the use of electric. PRO RA SEC JC It has been suggested that a permanent tree is planted next to the Lock up. AIF. | **RH**  **KM**  **JB**  **RH/JB**  **RH** |
| **13.** | **QDJ POUND FIELD –PLAQUES:** |  |
| **14.** | **TWINNING COMMITTEE REPORT -** |  |
| **15.** | **CHEQUES TO BE SIGNED: PRO KM SEC BA AIF**  **PWLB: £**3285.37 **2310:** B Bullock 228.00  **2311:** E Brown 234.00  **2312:**  Callaways 160.52  **2313:**  Inland Revenue £56.52 **2314:** Clock 73.20 **2315:** Wiltshire Waste 84.00  **2316:** J Collens 7.50 **2317; GPC**  PCC Lights Donation 25.00  **2318:** Hills Waste (grant**)** 1111.00  **2319;**  Citaglen signs 95.04  **FINANCIAL STATEMENT:** PRO BA SEC JC  Current Account: £13041.74  Business Account (All investments) £12550.38  J G Davis Fund £473.52 Raby Fund £817.94  **RECONCILIATION OF BANK ACCOUNTS**: Agreed by Finance Committee |  |
| **16.** | **CORRESPONDENCE/EMAILS: SEE PAGE THREE** |  |
| **17.** | **PLANNING APPLICATIONS:**  **Land off Melksham Road, Westbrook Park Farm:** variation of conditions –to retain the existing reduced curbs and resurface the first two meters of access. Drainage on to the A3102 was discussed. SS abstained. **Support.**  AC & PC declared an Interest and signed.  **Area Maps** available on the WC website - it was suggested that a parish map would help to locate addresses for planning applications. |  |
| **18.** | **URGENT PARISH BUSINESS:**  **Flooding:** flooding throughout the village was discussed, especially The Pound and Hawkstreet. Wiltshire Council letters to be sent to land owners to clear ditches. WC has also been again informed of problem areas.  Letter to be sent to J T Paget RE: The Pound. Hawkstreet: LB/Richard Drew (Crown)  **Post Box**: It was suggested that the new post box should be located near the bus shelter, due to the relocation of the Post Office in the shop. Although there will not be a post box outside the shop, letters will still be taken over the counter at the Post Office in the shop.  A ‘car park’ sign pointing to the Chantry Car Park has been ordered. Quote for £175 to remove the tree on the bank.  Boundary/footpath Fence –who is responsible –School. | **RH**  **PM** |
| **19.** | **DATE OF NEXT PARISH COUNCIL MEETING 10TH FEBRUARY 2014** |  |