**BROMHAM PARISH COUNCIL**

**MEETING: 7TH October 2013**

**PRESENT:** P Paget R Amor B Amor J Collens P Collins A Collins K Mahoney

P Mortimer M Paget C Read P Thomas

M Lewis, P Davis

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| **1.** | **ACCEPTANCE OF APOLOGIES**: LB & SS | **Action** |
| **2.** | **PARISHIONERS 10 MINUTES:****Pound Allotments:** Following notice to vacate his allotment in April, ML explained that since becoming a tenant last year he has spent numerous hours and funds to get his plot in order and planted, and asked the PC to reconsider keeping some of the plots. The PC has also received correspondence from another tenant with the same request. Although tenants will have first choice of new plots in New Road, this would not compensate money and time spent at the Pound, also the convenience of having a plot so close to their properties.The PC appreciates the work done to keep the plots in good order, but felt that due to the difficulty letting these allotments, it has become very difficult for the few who remain, therefore feel that new more manageable plots offered in New Road will be more beneficial and easier to maintain. The PC agreed to help financially with the move.**Millennium Field Boundaries:** PD feels that the boundary of the field is incorrect according to a map he was given by Wadsworth when the Working Men’s Club car park was sold. RH to contact Wansbroughs to clarify boundaries. | RH |
| **3.** | **PC MINUTES TO BE SIGNED – 9th September 2013** |  |
| **4.** | **ACTION UPDATE FROM MINUTES:** * WC/CLARENCE:, Hawkstreet, , old SE Poles, litter bin Wyatt’s Lake, A342 footpath, fir trees Yard Lane, potholes Church Hill and Durlett Farm, Chantry/Church Hill wall, Stoney Lane, grips at Roughmoor, Westbrook road repairs. Ragwort. – Church Hill wall cannot be re-pointed requires major work, WC will be carrying out the work. Other work has been put on the works programme, but WC is having problems with the contractor.
* Pavilion Clock- KM supplied various options and priced, 23” @ £79.95, safety glass to be checked? Battery operated.
* Council Track Repairs- water problems/plainings on going
* WC Site Meeting –26th Sept. 20 MPH Speed Limit/metro machine – Highfield/Pound+ parking (Area Forum) Community Watch Scheme/volunteers training. RH to contact volunteer for training programme. Metro monitor requested for the Pound and Highfield. White lines have been suggested to prevent parking at the junctions as a first solution. It was considered that a one way system would only increase the speed of traffic, altering the right of way for the junction was also discussed.
* Church Yard Extension Wall/coping stones: the quotation for the coping stones was £1060. It was felt that the stone are not causing a danger, so will be reconsidered in the next financial year. Quote to be requested for the crack in the wall.
* Football goal posts to be removed. PP
* Wall opposite the Oliver Cromwell. On-going.
* 2 The Leaze – update. Still being monitored, although the caravan is still on site.
* Breach Close boundaries. Letters sent to residents concerned.
* Church Wall weeds- removed.
 | RHPP |
| **5.** | **BMX/SKATEBOARD AREA REPORT/UPDATE/GRANTS/ TREE GRANT/PLANTING**Two more grant applications have been completed –LAND FILL AND Sports England.A grant has also been approved for 105 trees, to be delivered in 5-6 weeks. The area for planting could not be agreed due to the uncertain location of the Skate park/BMX track. CR is willing to keep the trees on her property until the spring for planting, a map of the scheme to be produced for the next meeting. | CR |
| **6.** | **CROWN ESTATE HOUSING PROPOSALS:** AL Hannigan has been in contact with the Clerkto discuss the consultation article for inclusion in the Par/mag. Draft copy to be forwarded. |  |
| **7.** | **AREA BOARD/FORUM MEETING REPORTS: Next meeting November.** |  |
| **8.** | **SOCIAL CENTRE REPORT/THE OWL –** Blocked drains require attention.New Chairman – J Brown, M Wallis as secretary. Many thanks to B Amor for h99is role of Chairman. BA will remain on the committee.P/Mag request for Committee Members? |  |
| **9.** | **ALLOTMENTS – APPLICATIONS :** M Pritchard’s land that is to be vacated in April – application received from B & J Smart. This land has been advertised, no other formal applications received. PRO MP SEC KM Vote: 6 in favour, 2 abstained, PC & AC declared and interest.Application for NR2 by J Almond. PRO KM SEC PM**VACANCIES –** Pound Notice to tenants/T May (Pound Tenants see above) The PC agreed to give all tenants who transferred to New Road one year rent free in way of compensation. PRO PC SEC MP AIF |  |
| **10.** | **PLAY AREA REPORT:** Gate to be replaced. EB repo9rted graffiti on the Pound footpath seat. KM to inspect/remove.PM requested a fence at the Pound Playing field to prevent children running across the road. PM to get price for a post/wire fence. | **KM****PM** |
| **11.** | **PARISH PROPERTY INSPECTIONS:**  signed by councillors. **DEFIBRILLATOR INSPECTIONS:** reports received. Condensation becoming a problem. RH to contact RS . 8 new pads ordered. **SOCIAL CENTRE.** Drains**? - PAVILION REPAIRS:** on going, Quotation for repairs £1600, two more quotes to be obtained. PP/RH **Quote for Horseshow seat** £90.00+ materials, work to be carried when the wood is dry. The Pound Bus shelter £150.00 plus materials. Agreed.**Cemetery Hedge** to be cut. JB**Bier House** repairs agreed at £50 for guttering and £245 for roof repairs By D Garrett.**Hawkstreet Noticeboard:**  broken glass removed and board repaired. | **RH****PP/RH****JB** |
| **12.** | **DOG FOULING:** Parish Mag response/New Bins/bags- No response from article. Bags are not provided. 2 Bins to be ordered. , WC? New signs? Colour coded signs discussed. Publicise Dog Orders on field entrances. | **RH** |
| **13.** | **PARISH NOTICE BOARD POLICY**: To be discussed at the Policy Meeting on Nov 4th. |  |
| **14.** | **QDJ POUND FIELD –PLAQUES:**  On going. PP | **PP** |
| **15.** | **TWINNING COMMITTEE REPORT –** Pudding afternoon was a success. RH is visiting Ingrandes 9-14th Oct. |  |
| **16.** | **CHEQUES TO BE SIGNED: PRO MP SEC KM AIF****2274:** R Humphries 2339.10 **2275:** E Brown 200.00 **2276:** B Bullock 354.00 **2278:** Callaway 321.04  **2279 :** Grant Thornton 360.00 **2280:** ADE lee 90.20**2281:**  Heartbeat Trust 52.50 **2282:**  Crown Estate 4250.00 **2283:**  D Rudman 265.00 **2284:**Inland REV 56.62 **2285:**Social Centre 18.00**Cemetery Mower replacement**: Two quotes received at £1600/£2400. The opportunity occurred for the purchase of a ‘known’ second hand mower at £700, this was agreed by PP,JB,RA,BA &RH between meetings.**FINANCIAL STATEMENT AND BANK RECONCILIATION**: Adopted as recommended by the Finance Committee. PRO JC SEC PM **TOTAL ASSETS: £39068.33** see Finance minutes for full accounts.**CLERK’S SALARY REVIEW:** Following a 3 year wage freeze a salary increase was recommended by the Finance Committee in line with NALC pay scale Recommendation as from April Ist 2013. The Clerks hours of work have also been increased from 10.5 hours to 12.5hours/week as calculated by NALC/ population etc. The recommended annual salary awarded was £8638 plus expenses of £500 to cover office, phone and petrol from October 1st 2013. PRO MP SEC PC. RH thanked the Council. It was agreed to review the Clerk’s salary annually in the future.**Came & Co Insurance**: RH met with the Regional Account Executive to discuss the PC insurance cover, and risk assessments. Everything is in place as required, the only item raised was we do not have the 3 kiosks covered on our insurance. RH to add.**External Audit:** Completed and advertised. | **RH** |
| **17.** | **CORRESPONDENCE/EMAILS: See Page Four****Sandridge Solar Farm:**  no comments received. |  |
| **18.** | **PLANNING APPLICATIONS:****30 Horsepool:** single and two storey extension (resubmission od 13/01019/Ful NO OBJ**125 Westbrook, Chittoe Mill:** summerhouse and occasional annex. NO OBJ**124 St Edith’s Marsh:** retention of summer house and topiary elephant. NO OBJ**Galica House, Horsepool:** two storey detached garage with accommodation over. NO OBJ |  |
| **19** | **URGENT PARISH BUSINESS:*** Church Hill – JC reported accident with speeding car, Concern also about the speed of cyclists travelling down the hill, often not visible.
* Tree opposite the village shop – responsibility of the Shop proprietor, cost implications? PP/AC to get quote for removal. PC could contribute to the cost as in the interest of the Parish.
* Hedge at St Edith’s Marsh require cutting. JB
* Telephone wire too low at the back of The Oliver Cromwell. Highways
* Street Cleaning – High Street leaves? Wiltshire Waste road sweeper costs £35/hour.
* Grass mowing’s left in hedge at Angell House. RH/Asters.
* Website update? November.
* Speed a concern in New Road.
* Footpath sign –New Road.
* Beach hedge and Tree to the side and rear of the Social Centre causing concern for adjacent property.
 | **PP/AC****JB****RH****RH****PP** |
| **20.** | **DATE OF NEXT PARISH COUNCIL MEETING 11TH NOVEMBER** |  |