**BROMHAM PARISH COUNCIL**

**MEETING: 14th January 2013**

**PRESENT:** P Paget R Amor B Amor A Blackman J Butler J Collens   
P Collins K Mahoney P Mortimer J Partt P Thomas L Bryant

PC Lawson,

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| **1.** | **ACCEPTANCE OF APOLOGIES: R Paget** | **Action** |
| **2.** | **PARISHIONERS 10 MINUTES:**  **PC Lawson:** The local Beat Officer attended the meeting and reported on recent incidents in Bromham. During recent consultations with the public, extra lighting was requested for the village car park following damage to vehicles. New signs and the removal of a road arrow marking at the Melksham junction on the A342 has been requested following recent concern by the PC and monitoring by the police. Statistics from the recent speed checks at St Edith’s Marsh requested by the PC.  **Hawkstreet:**  flooding and slipped banks are causing problems to residents. Residents with farm equipment scraped the road and unblocked gullies. This has made a vast improvement. This should be WC responsibility and has been requested on several occasions. |  |
| **3.** | **PC MINUTES TO BE SIGNED – 10th December 2013 –**signed as a true record. |  |
| **4.** | **ACTION UPDATE FROM MINUTES:**   * **WC/CLARENCE: A342 FOOTPATH WEEDS, POT HOLES CHURCH HILL & JOCKEY LANE, DRAINS A3102/CHITTOE, WATER -WYATT’S LAKE, HAWKSTREET-** gullies jetted but flooding still a problem. **YARD LANE, CHURCH HILL LIGHT (**repaired) **HIGH STREET/OLD SE POLES, 30 MPH SIGNS NEW ROAD** WC/Clarence issues reported again. * **FOOTPATH 39/CARAVAN-** on going * **PAVILION CLOCK -**  on going * **COUNCIL TRACK FLOODING/REPAIRS/CROWN?-** RH to contact Crown * **WC SITE MEETING –SPEED LIMIT/MONITOR MACHINE – CHURCH HILL -AREA FORUM:**  PC Lawson/LB * **NEW FOOTPATHS –** on going * **SALT BAG AND BINS AND CHURCH HILL REPLACEMENT BIN-** salt bag received, replacement bin on going. * **NEW PA SYSTEM –** estimated cost £510.00. * **HORSEPOOL LANE –NUMBERS ON SIGN-** on going |  |
| **5.** | **BROMHAM FOOTBALL CLUB/TENNIS CLUB AGREEMENTS TO BE SIGNED/MEETING REPORT:** The tennis club agreement has been agreed and signed. PRO KM SEC JP  No response from the football club with reference to the new agreement. RH to invite FBC representatives to a meeting at 7.00pm on 11th February. | RH |
| **6.** | **BMX/SKATEBOARD AREA REPORT/UPDATE:** Letter of the PC’s commitment agreed - to be forwarded to C Read. PRO JC SEC PT |  |
| **7.** | **CROWN ESTATE PROPOSALS BREACH CLOSE:**  on going. It was reported that there have been some major changes within the Crown establishment, which may account for the delay/lack of correspondence. |  |
| **8.** | **SOCIAL CENTRE REPORT/THE OWL UPDATE/NEW STEWARD:** Mr Peter Jones is the new steward. Some concerns about security/insurance implications at The Owl whilst refurbishment of the Steward’s accommodation is taking place. Also it was suggested that the locks should be changed – new steward/new keys? RH to contact Mr Gibbs.  It was reported that a new Under 5’s Drop in Centre will be taking place on Wednesday mornings. | RH |
| **9.** | **AREA BOARD/FORUM MEETING REPORTS –** Next meeting 28th January. LB gave a report of items to be discussed. Air Management quality, funding and Drew’s Pond Funding. |  |
| **10.** | **ALLOTMENTS – APPLICATIONS /VACANCIES: -** |  |
| **11.** | **PLAY AREA REPORTS:** Nothing to report. Inspections to be booked. RH | RH |
| **12.** | **PARISH PROPERTY INSPECTIONS/ DEFIBRILLATOR INSPECTIONS/SOCIAL CENTRE:** drinks have again been spilt on the top of the case. Some problem with the lights, but rectified by JP and Richard Schofield. **PAVILION REPAIRS –** on going.  **Notice Boards:**  The weather is causing the wood to swell. JC monitoring. |  |
| **13.** | **QUEEN’S DJ FIELD TRUST – PLAQUE?**  **The Pound Playing Field:** Land Registry forms to be completed and returned. Two plaques have now been received –to be erected in the Spring.  PP signed the Land Registry Forms - Agreed Notice and Restriction – to be completed and returned with certified copies of the Deed of Dedication. Cost 2x£40.00 |  |
| **14.** | **TWINNING COMMITTEE REPORT: -** |  |
| **15.** | **TO GRANT DISPENSATION LB:** The PC agreed to grant LB dispensation for the Precept setting.  **PRECEPT CALCULATIONS/PRECEPT REQUEST FOR 2013-14:**  Following a delay due to waiting for government legislation, It was finally agreed to set the Precept at £36,000 based on the Band D figures for Bromham of £737.77 and expected expenditure for 2013/14. (Request for WC Grant £2925.13 + Precept £33074.87 = £36000.00 This grant may not be available in the future and may have implications for future calculations). An increase of £2000.00 from last year. BPC Band D contribution £44.83. **PRO BA SEC JC** |  |
| **16.** | **CHEQUES TO BE SIGNED:** PRO KM SEC BA AIF.  **2181:** R Humphries 2056.40 **2182:** B Bullock 174.00 **2183:** E Brown 232.00  **2184:** Callaway Grass 103.17 **2185**: Social Centre £61.50 **2186:** Inland Rev 19.74 **2187:** Land Registry 80.00 **2188:** PCC 25.00 (GPC) **2189:**Chairman’s Account 150.00 |  |
| **17.** | **FINANCIAL STATEMENT - QUARTER ENDING: 31st Dec 2013**  PRO: AB SEC: PM As presented by RH. And agreed by the Finance Committee. Signed and agreed. AIF.  **Santander Commercial account**  **Allotment: £70.32**  **General/Commercial Accounts: £9885.76**  **Burial: £3018.74**  **Queen’s D Jubilee £845.36**  **Defibrillator Fund: £2.20**  **Transport: £39.00**  **Interest 0.16**  **VAT: -£889.88 TOTAL £12971.66**  **Santander Investment Account**  **Play Area £1104.09**  **Clerks Gratuity £3267.07**  **Village Celebrations £757.74**  **Interest 0.00 TOTAL £5128.90**  **OTHER INVESTMENT ACCOUNTS:**  **Lloyds Raby £814.52**  **P/Office J G Davis: £470.98 TOTAL: £1285.50**  **TOTAL ASSETS: £19386.06**  It was proposed that £700.00 from the Q. D. Jub. Fund was transferred to the Village Celebration Funds. PRO RA SEC JC  **RECONCILIATION OF BANK ACCOUNTS:** Agreed as recommended by the Finance Committee. PRO LB SEC BA  **Chairman’s account:** PRO RA SEC KM £150.00  **Christmas Tree Lights:** Many thanks to J Drew and helpers, also to the PCC for the use of the electric. PRO KM SEC RA £25.00 donation (GPC) |  |
| **18.** | **BURIAL FEE REVIEW**  **Cemetery Fees:** the last review was July 2010. The Finance Committee agreed to increase just some of the fees. (See finance mins.) New fees will be available on the Bromham web site, and sent to relevant undertakers.  **Cemetery Entrance**: PP to contact P Dyke for entrance repairs. Gravel/tarmac? (plus quote to repair pot hole at the entrance to the village car park) | RH  PP |
| **19.** | **CORRESPONDENCE/EMAI: See page four** |  |
| **20.** | **PLANNING APPLICATIONS:**  **Bromham Growers Ltd, New Road:** amendment to red-lined location plan.  PP declared an interest. The original comment for the original application still stands, this application is an amendment to the width of the footpath indicated on this red-lined location plan. NO OBJ  **APPEAL NOTIFICATION:** J Kington, Plot 351 Hawkstreet.  **BROMHAM GROWERS PLANNING – PROCEDURE APOLOGY?** RP felt that an apology should be made to Mr R Cargill. It was agreed that it was the right decision for RC to leave the room as he had a Pecuniary Interest (financial gain as the applicant) but this did not apply to the other parishioner present who remained in the room. Therefore it was agreed to that although this is a ‘grey area’ this should be included for clarification in the BPC Planning Procedures for future reference. Letter to RP. | RH |
| **21.** | **PARISH BUSINESS:**  **Wyatt’s Lake Lay Bye:** due to the amount of refuse that is being deposited there, a new refuse bin is to be requested. In the meantime a ‘litter pick’ is being requested by WC.  **Glass Bus Shelters:** due to WC failing to clean the glass, the PC has asked a local window cleaner to clean on a regular basis.  **New Road:** previous road work repairs have sunk, to be reported.  **New Road:** 2 footpath signs require attention – to be reported.  **Parish Council Elections**: May 4th 2013  **Church Yard Extension Wall:** Request WC to inspect for repairs.  **Village Car Park:** Discussion took place to decide if the white lines require re-painting at a cost of £450.00. Reduction in the number of spaces for easy parking? No decision made. | JP  KM |
| **22.** | **DATE OF NEXT MEETING FEBRUARY 11TH 2011.** |  |